Project Highlight Report
Pensions Committee

Shropshire County Pension Fund

Project Name:	Pensions Dashboard	Report Number:	003
Period	February 2025	Date Completed:	24/02/2025
Completed By:	Jake Glover Senior Pensions Project Officer		

TREND SINCE LAST REPORT	**On Track**
CURRENT STATUS	**Green**
EXPECTED STATUS AT NEXT REVIEW	**Green**

Progress so far The following activities have taken place:	Planned work for next month and beyond Activities planned for March are:
- An ISP (Integrated Service Provider) has been procured and signed off by Legal. - Monthly meetings are in place for the Pensions Admin Manager, Team Leaders and Senior Pensions Project Officer. - Vicky, Pensions Admin Manager and Jake, Senior Pensions Project Officer have started completed all the required invitation to tender documentation and this has been released to providers. - Risks, Issues and Decisions reviewed at November project catch-up. - Member Data Tools Invitation to Further Competition to run until 28th November for providers to submit bids for each lot. - Review provider bids for Member Data Tools and carry out scoring. Contract to be awarded 18/12/24. - Contract awarded to Heywood Pension Technologies for the data tools software.	- Complete User Acceptance Testing (UAT) for phase 1 implementation of the ISP. - Project kick-off call booked for 6th March for the Data Tools implementation project. - Overarching Dashboards project catch-up planned for 17th March.

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Slippage and Remedial Action
• N/A - no project slippage to date

Key Risks and Issues			
R/I	**Detail**	**Rating**	**Open / Closed**
R	Suitable ISP is not obtained and so can not connect to dashboard	Very Low	Closed
R	Data quality is low, leading to poor matching criteria and members having to contact the fund to find their pension (rather than finding it directly through the dashboards)	Low	Open
R	Procurement of new tracing and mortality screening provider (gap in service as current provider current ends in September)	Very Low	Closed
I	Decide on implementation dates	N/A	Open
I	How do we resource queries from Dashboard to reduce the team being overwhelmed and to meet required timescales	N/A	Open
I	What to use for Find Data and how AVC information will be accessed	N/A	Open
R	ISP connection deadline not met	Low	Open
R	Having adequate resource to deal with any additional work created	Medium	Open

High Level Milestones

Action	Date Completed / Target Date	Status	Comments
Procure ISP	19/08/2024	Complete	ISP procured and approved.
Data Tools Procurement	February 2025	Complete	Procurement complete and contract awarded
ISP UAT	March 2025	On Track	
Data Tools Implementation	March/April 2025	On Track	